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**Job Title:** Evaluation Director – Pediatric Psychologist

**Location:** Children's Research Triangle, Chicago, Illinois

**Position Type:** Full-time

**Salary Range:** \$85,000 - \$100,000

## **About Us**

Children's Research Triangle is a nonprofit that supports children and families affected by prenatal substance exposure and trauma. Our evaluation program provides comprehensive developmental and psychological assessment services, in close collaboration with a pediatrician, to inform children's treatment, educational plans, and care plans. We are in search of a licensed psychologist to lead our Evaluation Team. This role blends clinical assessment with program oversight, supervision, and interdisciplinary collaboration.

## **Position Summary**

The Evaluation Director provides leadership and oversight of CRT's evaluation services to ensure the delivery of high-quality, trauma-informed, culturally responsive care. This role supervises and supports a multidisciplinary team, manages contracts and operations, maintains quality assurance processes, and contributes to agency-wide leadership. The Evaluation Director also provides direct clinical services, supervises trainees, and fosters community, as well as referral partnerships, to advance CRT's mission and financial sustainability.

## **Key Responsibilities**

1. Provide direct care: Conduct psychological evaluations and maintain a small therapy caseload; provide diagnoses, recommendations, and comprehensive reports; consult with caregivers, caseworkers, other collateral sources, and agency staff; ensure timely and accurate documentation.
2. Provide program leadership and quality assurance: Oversee evaluation services to ensure ethical, contract-compliant, evidence-based care; develop and maintain procedures, templates, and QA/QI processes.
3. Manage operations and contracts: Manage referral pipelines, service delivery, and compliance with foster care, post-adoption, and insurance contracts; prepare for audits; evaluate new contract opportunities.
4. Provide financial oversight: Monitor evaluation program income; reconcile billing with administrative staff; ensure financial sustainability through accurate billing, collections, and allocation of free/low-cost evaluations.
5. Provide supervision and maintain a positive team culture: Recruit, hire, and supervise evaluation staff and trainees; provide reflective supervision to licensed clinicians; provide clinical and administrative supervision to unlicensed clinicians; run team meetings and consultations; foster a supportive, reflective team culture.
6. Participate in agency leadership: Serve on the Leadership Team; contribute to strategic planning and development of agency policies/procedures; represent the Evaluation program internally and externally; support training, research, and grant initiatives.

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## Qualifications

- Ph.D. or Psy.D. in Clinical Psychology or related field with child/adolescent specialization.
- Licensed Clinical Psychologist in Illinois.
- Minimum of 5 years assessment experience, preferably with child welfare populations.
- Supervisory/management experience preferred, preferably with a multidisciplinary team
- Eligible to pass DCFS background clearance.

## Skills

- Advanced clinical competency in child/adolescent assessment.
- Supervision and mentorship skills.
- Excellent verbal and written communication.
- Program development, QA/QI, and policy/procedure experience.
- Strong organizational and time management skills.
- Strategic thinking and systems improvement mindset
- Collaborative leadership, cultural humility, and trauma-informed practice.

## Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

## Work Schedule:

- Hybrid; 3-4 days in-person at the Chicago, IL office.
- Monday-Friday

## How to Apply

Interested candidates should submit a CV to Linda Schwartz, Ph.D. ([lschwartz@cr-triangle.org](mailto:lschwartz@cr-triangle.org)).

We will review applications until this position is filled.

Children's Research Triangle does not discriminate in the employment of individuals on the basis of race, color, national or ethnic origin, disability, religious affiliation, sex or age. BIPOC applicants are strongly encouraged to apply.